

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, June 22, 2020 at 10:00 a.m. The public was allowed access via teleconference.

Those present:

Randall C. Jackson
Richard Shelley
Darin Wolf
Pat Martin, III
Darryl Lightfoot
Karren Winter

County Judge
Commissioner Prec. 1
Commissioner Prec. 2
Commissioner Prec. 3
Commissioner Prec. 4
County Clerk

Patricia Vieth
Dawn Vieth
Joe Aulds
David Levy
Christie Mooney
Staci Beesinger
Nita Lewis
Paul O. Wylie, Jr.
Lori Rutledge
Brett Hoff
Shane Wright

Treasurer
Tax Assessor/Collector
Justice of the Peace, Prec. 1
County Attorney
Election Administrator
Sheriff
Court Coordinator
Auditor
District Clerk
Constable, Prec. 1
EMC

Public in attendance:

Jerry Phillips with Archer County News
Nathan Lawson with Archer County News
Will Edwards with Archer County News

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

Items #3, #4 and #5 were struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Richard Shelley and seconded by Pat Martin, III to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Jerry Phillips introduced the new employees for the Archer County News.**

Joe Aulds discussed having an office chair that is available to everyone that needs an office chair.

Patricia Vieth discussed the COVID-19 relief grant.

Randall C. Jackson reported that there has been a 4th case of COVID-19 in Archer County.

D. ACTION AGENDA:

- 1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve departmental reports: **Treasurer; Sheriff**. Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Darryl Lightfoot and seconded by Pat Martin, II to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line item transfers. **Removed.**
4. Approve Education Certificates. **Removed.**
5. Approve Publisher's Certificates. **Removed.**
6. Discuss and/or take action on Mobile Testing Teams. **Randall C. Jackson discussed mobile testing teams are available to the all local cities and the county. No action taken.**
7. Discuss and/or take action in regards to having Covid-19 testing sites at the Archer County Activity Bldg. Holliday Unit and Archer County Activity Bldg. Archer City Unit. **Randall C. Jackson reported that the City of Holliday inquired about using the Activity Building in Holliday for a testing site. The City of Holiday determined that they could use the parking lot of their municipal building if a testing site was needed since the Holliday Activity Building was not open to the public at this time. No action taken.**
8. Consider and/or approve *2020 Help America Vote Act (HAVA)* grant application. **Christie Mooney discussed the grant application for the CARES ACT grant.**

The motion was made by Pat Martin, III and seconded by Richard Shelley to approve grant application for the 2020 Help America Vote Act (HAVA). Pat Martin, III withdraws motion. **Item was tabled to change to CARES ACT and will be included on the next court agenda.**

9. Discuss and/or take action on *2020 HAVA Resolution*. **Christie Mooney discussed 2020 HAVA resolution for new equipment.**

ORDER TO APPROVE RESOLUTION

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve 2020 HAVA Resolution. Voting yes 1-2-3-4-Judge

10. Discuss and/or take action on Software choices for J.P. 1. **Joe Aulds discussed software for Justice of the Peace, Precinct 1 office. Aulds requested an upgrade from FullCourt for the cost of \$19,690.00 with a maintenance fee of \$2,690.00 per year.**

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve software upgrade with Full Court software for the Justice of the Peace, Precinct 1. Paul O. Wylie, Jr. discussed not having money in Justice of the Peace, Precinct 1 budget at this time. Richard Shelley withdraws his motion.

ORDER TO TABLE APPROVING SOFTWARE

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to table approving software upgrade with FullCourt software for Justice of the Peace, Precinct 1. Voting yes 1-2-3-4-Judge

11. Discuss and/or take action on *Standard Operating Procedure* for the Courthouse, Annex, and County Properties. **Randall C. Jackson discussed operating procedure for Courthouse, Annex and County Properties. No action taken.**

Court recessed at 10:33 a.m.

Court reconvened at 10:40 a.m.

12. Budget workshop.

Paul O. Wylie discussed the timeline the County would need to meet to approve the budget for FY 2021. Wylie reported that most offices had turned in their budget requests. He reported the new values would be certified by July 25, 2020 from the Appraisal District. Items that Wylie reported that would need to be addressed were:

Longevity raises

Tax values

Courthouse repair

Full-time/part-time employee in County Attorney's Office

Inmate work crew

Current cleaning staff

Having no further business to consider, the Court adjourned at 11:05 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST:

Karren Winter, Archer County Clerk